Vessel Inward/Outward Report

Windsor Port Authority
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Completed Inward/Outward Report to be delivered to the Port Authority within 24 hrs of handling goods in the Port

Name of Vessel _____ Gross Tonnage _____

Name of Master _____ Country of Registry _____

Name of Owner _____ Last Port of Call _____

Name of Agent _____ Next Port of Call _____

ARRIVAL: Date ___/___/___ (MM DD YY) Time: _____ BERTHED AT: _____

DEPARTURE: Date ___/___/___ (MM DD YY) Time: _____ (SEPARATE REPORT FOR EACH BERTH)

COUNTRY OF DESTINATION OF CARGO LOADED AT WINDSOR:

COUNTRY OF ORIGIN OF CARGO UNLOADED AT WINDSOR:

ATTENTION: ALL WEIGHTS IN METRIC TONNES: (#2200)

OFFICE USE ONLY

Vessel Code: _____ Cust. No.: _____ Ship # _____

Dock: ___ Trip: ___ Imp Code: _____ Exp Code: _____

INDICATE Cargo IN	INDICATE Cargo OUT	COMMODITY (CARGO TO BE BROKEN DOWN INTO COMMODITIES WITH RESPECTIVE TONNAGES FOR EACH)	NO. OF UNITS	WEIGHT IN METRIC TONNES (#2,200)	Cargo Code	Rate	Cargo dues	Wharfage	Harbour Dues
☐	☐								
☐	☐								
☐	☐								
☐	☐								
☐	☐								
☐	☐								
☐	☐								
☐	☐								

Number of Passengers: INBOUND: _____ OUTBOUND: _____

NOTE: REPORTING OF CARGO HANDLING IN WINDSOR HARBOUR

Under the Windsor Port Authority's Bylaws 1 and 2, certain fees, rates and charges are payable. As required under section 32 (4) and (5) of the Port Authority Operations Regulations, the owner or the person in charge of a Ship shall provide the Port Authority with the description, quantity and tonnage of the cargo loaded, unloaded, or transferred at each berth or anchorage, within 24 hours of the loading, unloading, or transfer. The information shall be given by a certificate signed by the owner or person in charge of the Ship, and the certificate shall be hand delivered or transmitted by facsimile or electronic mail.

I HEREBY CERTIFY that the above is true and correct statement _____

Owner or Person in Charge Date

Canada